



December 8, 2009

Randall Stamper  
Virginia Department of Education  
P.O. Box 2120  
Richmond, VA 23218-2120

Dear Mr. Stamper,

We are pleased to inform you of your state's selection to participate in the U.S. Department of Education's Office of Vocational and Adult Education new initiative, **Policy to Performance: Transitioning Adults to Opportunities**. Virginia will be one of eight states advancing their efforts to transition low-skilled adults and adult learners towards postsecondary and employment opportunities.

The purpose and objectives of Policy to Performance include:

- Enhancing college and career readiness for low-skilled adults through increased and quality access to training and learning opportunities.
- Providing comprehensive technical assistance to participating states on crafting strategic policies that support college and career readiness for low-skilled adults.
- Helping adult education state directors to connect adult transition policies to larger policy initiatives in their states.
- Providing policy tools, dissemination strategies and resources to assist all states in transitioning adults through the postsecondary education, training and employment continuum.

Over the next 25 months, Virginia will receive targeted technical assistance and customized coaching to examine, analyze and develop policy that is unique to your state's context and meets the needs of your state's adult low-skilled learner population.

In the upcoming weeks you will receive more information about next steps and the Policy to Performance kick off meeting on February 1, 2010. Congratulations on your acceptance and we look forward to working with Virginia.

Sincerely,

A handwritten signature in dark ink that reads "Kristine Nowicki". The signature is fluid and cursive, with the first name "Kristine" and last name "Nowicki" clearly distinguishable.

Kristine Nowicki

Deputy Project Director